

**ST PETER'S CE PRIMARY SCHOOL  
GOVERNING BODY  
TERMS OF REFERENCE**

<b>STANDARDS &amp; SAFEGUARDING COMMITTEE</b>	
Members	The Committee shall comprise of a minimum of three Governors
Associate Members	The members have /do not have a vote
Quorum	The Quorum for the Committee shall be three Governors
Meetings	The Committee will meet termly and more often if required.
Delegation	This Committee has Delegated Powers
Committee Chair	Elected by the Committee
Clerk to the Committee	Arranged by the Governing Body
Minutes	Approved by the Committee/Governing Body at its next meeting.
Reporting Arrangements	Committee minutes will be received by the Governing Body
Date Adopted	
Signature of Chair of Governors	

<b>Administrative Responsibilities</b>
<ul style="list-style-type: none"> <li>• Ensure there are effective clerking arrangements for the Committee.</li> <li>• Ensure that the committee receives relevant, accurate, timely and user friendly reports on agenda items seven days prior to the meeting.</li> <li>• Ensure decisions, including any changes are clearly minuted.</li> <li>• To ensure that declarations of pecuniary interest are recorded at each meeting.</li> <li>• Ensure that governors, particularly committee members, receive appropriate training.</li> </ul>

<b>STANDARDS</b>
1. To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement
2. To monitor and evaluate rates of progress and standards of achievement by pupils, including any underachieving groups such as children with learning difficulties and disabilities, gifted and talented children, children in receipt of Pupil Premium, children from minority ethnic groups and children looked after by the Local Authority.
3. To consider recommendations from external assessment of the school (e.g. School Improvement Board, school consortia, Ofsted and other external bodies.), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
4. To ensure that the school development plan addresses the priorities for raising standards, including appropriate targets/success criteria.
5. To monitor the level and nature of complaints and review their outcomes on a regular basis to ensure the effectiveness of the procedure.
6. To ensure that school seeks and considers feedback from all stakeholders

<b>CURRICULUM</b>	
7.	To consider the impact of how the curriculum is taught, evaluated and resourced.
8.	To review and ensure publication of information on the school website as specified by the School Information Regulations 2012 and Statutory Guidance.
9.	To ensure that the requirements of children with special needs are met, as laid out in the Code of Practice, and receive termly reports from the Headteacher/SENCO and an annual report from the SEN governor(where appointed).
10.	To ensure that the school promote tolerance of and respect for people of all faiths (or those of no faith), cultures and lifestyles; and to prepare children and young people positively for life in modern Britain

<b>PUPILS AND WELFARE</b>	
11.	To receive reports on implementation of those policies and procedures which promote pupil wellbeing
12.	To ensure that the school meets its equality duty in line with the Public Sector Equality Duty and has published information showing how it complies with the new equality duty
13.	To monitor pupil attendance and agree annually pupil attendance targets.

<b>SAFEGUARDING</b>	
14.	To ensure that the Safeguarding and Child Protection Policy is in place and reviewed annually.
15.	To ensure that Safeguarding and Child Protection Policy is published in the school website.
16.	To receive an annual report from the Headteacher detailing: <ul style="list-style-type: none"> <li>• Changes to the Safeguarding and Child Protection Policy.</li> <li>• All training undertaken by the DCPO and all staff and Governors.</li> <li>• Statistical report on the number of children and young people on the child protection register.</li> </ul>
17.	To receive a monitoring report from the Governor with specific responsibility for Safeguarding and Child Protection and to ensure that the Governor is aware of their role.
18.	To ensure that systems are in place to review and respond to the wishes and views of the children and young people and their families and that appropriate action is taken where necessary.
19.	To ensure that LA Safeguarding Audit is completed and reviewed regularly.
20.	To receive, in accordance with statutory guidance, notification of all exclusions (number and length).
21.	To ensure that the Prevent Duty Risk Assessment is completed and actions are in place and reviewed to reduce future risks.
22.	To ensure that appropriate safeguarding systems are in place for children and young people who go missing from education.

<b>Statutory Policies delegated to the Standards and Safeguarding Committee for approval</b>
Sex Education
Assessment
Admissions Policy
Behaviour* (Statutory requirement)
Accessibility Plan
Policies relating to the provision of Early Years
Supporting Pupils with Medical Needs