



## St Peter's PTA

### Minutes of Annual General Meeting

Thursday 21<sup>st</sup> September 2017 – 7pm St Peters School

#### 1. Welcome and Apologies

Attended Jo Jones, Jo Cross, Karen Williams, Mel Lloyd, Rachel Boyers, Liz Capper, Ste Foster, Dawn Guy, Rachel Peake, Andrew Hurst.

Apologies: Lynn Murray, Gill Ashworth, Liz Bailey, Lynda Middleman, Helen Scambler

#### 2. Finances

The PTA currently has £5,000 in the bank. £3,000 of this has been carried over from 2017. £1,000 of this money is already committed to projects. We have £4,000 to spend.

It was confirmed that the Pamper Evening held in November made approximately £500.00.

#### 3. Allocation of Funds

Mr Foster requested, on behalf of the school, that a further two smartboards be purchased for the school. It was agreed that we would ask HS to speak to the school about costs and purchasing.

The PTA offered to purchase a new toaster as the one currently used for Toast Wednesday isn't working properly. It was agreed that a new toaster should be purchased and RB will attend to this.

#### 4. Date for the Diary

- 23rd February 2018 – Own clothes day with a donation to be used for the Mother's or Father's Day shop.
- 1<sup>st</sup> March March 2018 – Mother's Day Shop
- 15<sup>th</sup> March 2018 – Easter Disco (Infants 6.10 / Juniors 7.10)

- 7<sup>th</sup> June 2018 – Father’s Day Shop
- 15<sup>th</sup> June 2018 – Own Clothes Day – Jars of Sweets for Summer Fayre
- 22<sup>nd</sup> June 2018 – Own Clothes Day – Cakes for Summer Fayre

#### 5. Alcohol Licence

It was discussed that it might be worthwhile looking into purchasing an annual licence as opposed to one for each event. This might be more cost effective. It was thought that it might be fairly involved to obtain an annual licence but we would ask Gill Ashworth to investigate.

#### 6. Father’s Day Shop

RB and JJ suggested that we buy in gifts to be sold at the Father’s Day shop as parents may not have gifts suitable for a Dads, Grandads etc spare. It was though items such as keyrings, torches, notebooks, mugs would be ideal. From research conducted these types of items can be sourced fairly cheaply. It was suggested that perhaps a mix of both bought in items and donated gifts could be sold. This was agreed as the way to proceed.

#### 7. Treasure Hunt

An event is usually arranged for May. As we are unable to access the school hall on a Friday evening due to third party use, it was suggested by RB and JJ that a treasure hunt held on a Saturday afternoon might be a good alternative. The basic idea was that treasure hunt around Newton would be held, a clue sheet would be given to teams and then they have to locate places or items. After the treasure hunt then a BBQ could be held on the school field. RB and JJ to look into this further. A provisional date of 12<sup>th</sup> May 2018 was suggested.

#### 8. Fun Day

Summer Fun Day is to be held on 23<sup>rd</sup> June 2018. Planning for this will start at the next meeting. In the meantime, the following was discussed:

- Class stalls will be held again – Mr Foster to speak to staff about this
- Donkeys – it was decided that this stall was very popular. Liz Capper suggested that we contact Holly Fold Donkey Sanctuary as they hire out donkeys for events such as the Fayre. Liz will co-ordinate this.
- It was noted that some donations that are received for the Tombola stall are in fact of too high a quality to be used on the stall but suitable to be a raffle prize. It was

discussed that perhaps holding a bric-a-brac stall would be a good idea. At the 2017 Summer Fayre there was a stall which sold second hand hand bags and also a book stall which did well. It was agreed that a stall selling bric-a-brac, books, and nearly new items would perhaps be a good idea. Requests for donations of goods and unwanted items would be requested via the Newsletter.

9. Next Meeting

Next meeting is to be held on 8<sup>th</sup> March 2018 at 7pm in Pied Bull.